

## Faculty of Health, Social Care and Education Interview and Selection Day Checklist

### Before the interview and selection day

- Within 24 hours of receiving this invitation you will receive an email containing your log on details to our applicant portal (OSIS). Once you have your logon details please follow the instructions in that email to logon to OSIS and confirm whether you will be attending the interview or to arrange an alternative date if you're unable to attend on the date offered.
- Collect together all the **documents you need to bring** with you on the day and **make a photocopy of each** (you need to bring each original document plus one photocopy)
- Print, complete and sign the **Criminal Records Self-Declaration Form**
- Print two copies of the **Student Learning Contract**- one to sign and return to us on the interview day, and one to keep for yourself
- Prepare for your interview by thinking about your motivation to study, your knowledge of the profession to which you are applying, and your relevant skills and qualities.
- If you're concerned about your numeracy skills, you may want to practice e.g. by using the BBC Skills Wise website at [www.bbc.co.uk/skillswise](http://www.bbc.co.uk/skillswise)

### Checklist of the documents you must bring with you

Photographic evidence of your identity	<p>ONE of the following:</p> <ul style="list-style-type: none"> <li>▪ Passport, or EU/national identity card, or travel/immigration document or Home Office letter</li> <li>▪ Photocard driving licence</li> <li>▪ Photographic student travelcard</li> <li>▪ Photographic student identification from your school or college</li> </ul> <p>OR</p> <p>photograph verified by a recognised professional plus their written statement</p>
Proof of eligibility for an NHS bursary	<p>All applicants:</p> <ul style="list-style-type: none"> <li>▪ Passport or Home Office letter or immigration card confirming your status in the UK</li> </ul> <p>EU/EEA applicants:</p> <ul style="list-style-type: none"> <li>▪ P60 or P45 for yourself, spouse or parent</li> </ul>
Criminal Record Self-Declaration Form	<ul style="list-style-type: none"> <li>▪ Criminal Record Self-Declaration Form completed and signed</li> </ul>
Educational qualifications	<ul style="list-style-type: none"> <li>▪ Proof of qualifications listed on your application form (eg. certificates)</li> </ul>
Other	<ul style="list-style-type: none"> <li>▪ Signed Student Learning Contract</li> </ul>