

Faculty of Health, Social Care and Education Interview and Selection Day Checklist

Before the interview and selection day

- Within 24 hours of receiving this invitation you will receive an email containing your log on details to our applicant portal (OSIS). Once you have your logon details please follow the instructions in that email to logon to OSIS and confirm whether you will be attending the interview or to arrange an alternative date if you're unable to attend on the date offered.

- Please upload onto OSIS any qualifications that you have already achieved e.g. maths and English GCSE's using the tabs at the top of the screen to navigate to the 'Your Uploads' page where you can select 'Upload supporting documents for application'

- Collect together all the **documents you need to bring** with you on the day and **make a photocopy of each** (you need to bring each original document plus one photocopy)

- Print two copies of the **Declaration of Suitability for Social Work** - one to sign and return to us on the interview day, and one to keep for yourself

- Prepare for your interview by thinking about your motivation to study, your knowledge of the profession to which you are applying, and your relevant skills and qualities. You will find more information about preparing for the Selection Day and about the criteria we use to make our decisions on the interview home page.

Checklist of the documents you must bring with you

Photographic evidence of your identity	<p>ONE of the following:</p> <ul style="list-style-type: none"> ▪ Passport, or EU/national identity card, or travel/immigration document or Home Office letter ▪ Photocard driving licence ▪ Photographic student travelcard ▪ Photographic student identification from your school or college <p>OR</p> <p>photograph verified by a recognised professional plus their written statement</p>
Declaration of Suitability for Social Work	<ul style="list-style-type: none"> ▪ Declaration of Suitability for Social Work Form completed and signed